

economics  
year 9

## work experience:*interview* III

Name:

MUR  
Vorstgespr3.

Date:

### **My questions for the firm**

You ought to be able to answer these questions before you start your work experience. Possibly you can only answer some of the questions when asking them in the interview.

Getting ready for the first day of your work experience.

What is expected of my looks ( hairstyle, body care)? Which style of clothing is appropriate for the workplace. Will the employer give the appropriate clothing to you or do you have to get it yourself?

Will the firm give you food or can you buy some there? – What should you bring along?

When and where do you have to be on the first day?

What's the code of conduct<sup>1</sup> at your workplace?

How important is the pledge of secrecy<sup>2</sup>?

How can you make sure that you don't open your mouth too wide?

Who can you turn to, if you've got questions about the things you must do, your job in general or about the firm?

What can you do, if you cannot cope<sup>3</sup> with your work or your colleagues in the firm?

What should you do, if you've made a mistake or caused some damage?

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<sup>1</sup> code of conduct – Verhaltensregel

<sup>2</sup> pledge of secrecy – Schweigepflicht

<sup>3</sup> to cope with – zurecht kommen mit